

Scoring Sheet for Swab Team Services Grant

2023

APPLICANT NAME:

REVIEWER NAME:

Rating Table

Use this numbering system to score each of the categories below.	
5	Outstanding level of quality; significantly exceeds all aspects of the minimum requirements; high probability of success; no significant weaknesses
4	Substantial response; meets in all aspects and in some cases exceeds, the minimum requirements; good probability of success; no significant weaknesses.
3	Generally meets minimum requirements; probability of success; significant weaknesses, but correctable.
2	Lack of essential information; low probability for success; significant weaknesses, but correctable.
1	Fails to meet minimum requirements; little likelihood of success; needs major revision to make it acceptable.

Contact Information

- Section is complete
- Section is incomplete

Background Information on Organization

/10

Criterion	Score (/5)	Multiplier	Total
Organization's history is summarized		0.2	
Administrative structure is summarized		0.1	
Organizational chart is included and clear		0.1	
Quality and relevance of current programs and services		0.6	
Organization has qualifications and experience to complete grant objectives		0.8	
Organization composition is well suited to work with the population(s) served		0.2	

Comments:

Project Overview

/10

Criterion	Score (/5)	Multiplier	Total
Services to be provided by the grant are clear		0.5	
Services to be provided are within the scope of work		0.5	
Geographic area of services clearly described		0.4	
Need demonstrated in target area		0.6	

Comments:

Project Outcomes

/10

Criterion	Score (/5)	Multiplier	Total
Project outcomes are clearly defined		0.2	
Project outcomes align with the scope of work		0.6	
Project outcomes are measurable		0.6	
Project outcomes are achievable given project plan and budget		0.6	

Comments:

Project Plan Narrative

/35

Criterion	Score (/5)	Multiplier	Total
Project plan narrative aligns with project outcomes		1.0	
Project plan provides sufficient detail to describe how project outcomes will be achieved		1.2	
Project plan is likely to achieve project outcomes; plans realistic		1.4	
Plan utilizes evidence-based strategies		0.8	
Quality of evaluation plan/measurement of program effectiveness		1.2	
Project plan addresses health equity		1.4	
Project provides AmeriCorps positions		0.8	

Note: Providing AmeriCorps positions was not a required element, so applicants could score >35 points on this section if they do provide these positions.

- Proposal describes blood lead screening protocol for swab workers
- Blood lead screening protocol for workers not described
- Proposal does not include swab work

Comments:

Budget Summary

/5

Criterion	Score (/5)	Multiplier	Total
Budget summary table complete		0.5	
Indirect costs do not exceed 10% of direct costs		0.3	
Total request does not exceed amount available		0.2	

Comments:

Project Budget Narrative

/30

Criterion	Score (/5)	Multiplier	Total
Sufficient detail provided to explain costs in budget summary		1.0	
Proposed costs are for activities within the scope of work		1.2	
Costs correlate with project plan narrative		1.5	
Objectives can be achieved within proposed budget		1.5	
Administrative costs are minimized		0.8	

Proposal includes matched funds		0.4	
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Note: Leveraging matching funds was not a requirement, so applicants could score >30 points on this section

Comments:

Affirmations

- Section is complete
- Section is incomplete

Optional Sections

- Section is complete
- Section is incomplete
- Section is not applicable

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To obtain this information in a different format, call: 651-201-4919.