Minnesota Department of Health

# Planning Discussion for At-Risk Populations with Access and Functional Needs

[Enter Coalition/THD/LHD Name/Logo Here]

MM/DD/YYYY

| Item | Description |
| --- | --- |
| **Discussion Date** |  |
| **Discussion Location** |  |
| **Objectives** | Review best practices for at-risk population planning.  Clarify roles and responsibilities of various partners as they relate to at-risk population planning.  Identify strengths and gaps in planning for at-risk populations.  Identify steps for addressing gaps in at-risk population planning.  Understand the impact of federal laws on at-risk population planning, including the ADA, Rehabilitation Act of 1973, and Title IV of the Civil Rights Act of 1964. |
| **Participating Organizations** | See Appendix A |
| **Point of Contact** | Regional RHPC and PHPC (*this report should be completed jointly by the regional RHPC and PHPC*) |

**Discussion Summary** *(This section should give a brief overview of how the discussion was organized and conducted, including general observations and results of the discussion)*

**Strengths**: (Include a description or bulleted list of identified strengths that resulted from the discussion)

**Opportunities for Improvement**: (Include a description or bulleted list of gaps/opportunities for improvement that were identified during the discussion)

**Recommendations**: (Include at least three recommendations for addressing gaps in planning. Include action staff and estimated timeframe)

1. Recommendations

Action Staff:

Estimated Timeframe:

1. Recommendations

Action Staff:

Estimated Timeframe:

1. Recommendations

Action Staff:

Estimated Timeframe:

Prepared by: (RHPC) Date:

Prepared by: (RHPC) Date:

Appendix A: List of Participating Partners

| **Name of Partner** | **Organization Type** |
| --- | --- |
|  | Choose an item. |
|  | Choose an item. |
|  | Choose an item. |

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August, 2016