

WINNIE the Scoop! Newsletter #3

JANUARY 20, 2021



Please share this information with all WIC Information System users!

Important Dates

- Tuesday, February 9, 2021: Minnesota WIC Clinic Locations Form Due
- Monday, February 15, 2021: President’s Day – State Office CLOSED; MN Help Desk AVAILABLE

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ACTION ITEM! Minnesota WIC Clinic Locations Form

Please Complete the Clinic Locations Form by Tuesday, February 9, 2021

This information was also provided in the January 2021 HuBERT Hints #2 (January 20, 2021, Wednesday Update).

We are in the process of developing the statewide roll-out schedule for WINNIE, which is tentatively planned to begin January 2022. In order to be able to complete the schedule, we need an accurate listing of all of your current local agency’s clinics, including the clinic name, address and weeks/days of operation.

Please complete the Minnesota WIC Clinic Locations form by Tuesday, February 9, 2021.

It is available at: <https://redcap.health.state.mn.us/redcap/surveys/?s=ERYKJ34NWD>

Any questions? Contact Tami Matti at tami.matti@state.mn.us.

SPIRIT Web Project & Enhancements

Overview of Project

In developing SPIRIT Web, or WINNIE, a workgroup called the SPIRIT Technical Advisory Committee (STAC) was created, which included members from all the collaborating SPIRIT states, to work with the software developer, CDP. The primary responsibilities of the STAC workgroup are to ensure that the current functionality in the Legacy System, or HuBERT, is maintained and that changes are limited to correcting bugs, fixing issues, and to making small improvements to clinic processes.

Local Agency Enhancement Suggestions

Over the years, the State has maintained a list of suggested enhancements from Local Agencies. Many of the enhancements were implemented in HuBERT and will automatically be part of WINNIE’s functionality.

The following table lists enhancements that are still “open” and haven’t yet been implemented in HuBERT. The “In WINNIE” column indicates whether we were able to incorporate them the WINNIE project.

Please note that many of these enhancements are still in development and haven’t yet been viewed/tested as to how they will specifically function. We will plan to provide more detailed information about these enhancements in late spring/early summer once the functionality is available for our review.

Topic	Suggested Enhancement	In WINNIE	Notes
Administration	Ability to mark a clinic or agency as inactive	Yes	Inactive clinics and agencies will no longer display in drop-down lists as “CLOSED – clinic/agency name”

Topic	Suggested Enhancement	In WINNIE	Notes
Appointments - Build Clinic Calendar	Block off appointment times	Yes	Users will be able to block off any time periods during the resource's workday as long as it doesn't conflict with already scheduled appointments
Appointments - Build Clinic Calendar	Add option to save different sets of established business hours and enable copying to different days/months	Yes	Business days and hours will be removed; resource schedules will determine appt hours/calendar availability
Appointments - Missed Appointment Follow-up	Ability to schedule appointments from Missed Appointment Follow-up screen	No	Schedule appointments will be available on the left navigation bar when in this screen
Appointments - Reschedule	Ability to reschedule a block of appointments to another future block	Yes	Will have click and drag feature to move block of appointments
Appointments - Schedule	Schedule for households	Yes	Users will be able to select block of time for household then add individual members, times and appt types; household appointments will display as single block on scheduler
Appointments - Schedule	Ability to open schedule from Search screen without performing a search for a participant	Yes	Appointment scheduling will be available on the left navigation bar and users will be able to view the schedule without performing a search; to schedule an appointment, a participant will still need to be selected first
Appointments - Schedule	Display full name and remove State WIC ID in Appointment Scheduling screen	Yes	First name, last name and State WIC ID will display
Appointments - Schedule	Open Participant Folder from View Appointments for Date screen	Yes	This functionality has been requested; View Appts for Date may just be a different calendar view

Topic	Suggested Enhancement	In WINNIE	Notes
Appointments – Update Kept	Update Kept automatically for participants not receiving benefits that have appointments completed	Yes	System will mark as kept the other member in the BF dyad if two-way link exists and benefits are issued to one of the members
Benefits - Issuance	Ability to add food prescriptions from Benefit Issuance screen	No	Should be able to easily navigate to Food Package using left navigation (screen transitions are supposed to be optimized in WINNIE)
Benefits - Direct Ship	Add Direct Ship to all Benefit Issuance screens	Yes	-
Benefits - Food Adjustment Wizard	Simplify the Food Adjustment Wizard	Yes	A lot of discussion was had about how to do this. We have not seen the final functionality.
Benefits - History	Expand All button to display the details of all the benefits	Yes	The screen has been completely revised. Users will be able to toggle to view sets of benefits in one glance (including quantity, food item, status and details)
Blood	Ability to enter decimal point into Lead value	Yes	-
Breast Pump Inventory	Ability for agencies to track their own breast pumps	Yes	Will allow inventory management at State, Agency or Clinic level
Cert Guided Script (CGS)	Remove default checkmark for Schedule Appts and Cert Notice at end of CGS	Yes	Schedule Appointment will automatically be de-selected; Cert Notice will be controlled by Business Rule (set to de-selected for MN)
Cert Guided Script (CGS)	Allow Referrals to be optional in CGS	Yes	State will be able to indicate which screens/functions will be required in CGS

Topic	Suggested Enhancement	In WINNIE	Notes
Change Household ID	Simplify the Change Household ID process	Yes	WIC Card deactivation will be allowed before starting Change Household ID process (causes errors in HuBERT); unnecessary “steps” will not be required; process can be closed – household folders will be locked until completed; ability to remove incomplete household ID change will be added
Demographics	Change order of fields to County, City, Zip Code	No	Was not discussed by STAC; will continue to function as it does in HuBERT whereby County defaults in Prescreen based on agency
Demographics	Ability to change information in Demographics without requiring certain fields be completed (such as Race Ethnicity)	Yes	Race Ethnicity and Proof of Residency/ID will be removed from Demographics and accessible in Actions menu of the Participant Folder
Food Package	Issue infant food package until infant is 1 year old; allow child food package to be issued within 2 weeks of 1-year birthday	No	Discussed by STAC but current functionality will remain unchanged; users will continue to need to assess if the food package is appropriate and delete the child food package if suggested but not being issued
Food Package	Default previous food package	No	Food packages will still be dependent on assigned risk factors
Height/Weight	Change label on infant/child health screen from height to length for birth information	Yes	This will be changed anywhere it is appropriate to do so
Height/Weight	Turn off Percent Weight Change	No	Discussed by STAC but the majority of other states wanted this to remain and MN was out-voted
Height/Weight	Default last height for women	No	Discussed by STAC but the majority of other states did not want this and MN was out-voted

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Income	Ability to correctly compare income guidelines to income entered	Yes	Will not annualize multiple incomes that have the same frequencies (this is currently an issue that can potentially result in over-income)
Income	If income proof-pending, make Pending checkbox required or have system automatically select	?	This functionality was suggested as part of Requirements Validation Testing for Cycle 6 – not sure how it will be implemented
Manage Notes	Ability to save note draft	Yes	Users will be able to edit their notes on the same date as they're created
Nutrition Education	Ability to enter free-form Nutrition Ed topics and goals	No	Will maintain current functionality; still on list for consideration as future enhancement
Nutrition Education	Allow Local Agencies to maintain listing of local materials	No	Will maintain current functionality; still on list for consideration as future enhancement
Nutrition Education	Ability to enter more than one goal	No	Discussed by STAC but not wanted by majority of states
Participant Folder	See both age and weeks postpartum/weeks gestation on Participant Folder header for women	No	Most states wanted to simplify headers; much of this information will be moved to the Action menu in the Participant Folder
Participant Folder	Do not allow changes in Participant Folder of 5 year-old child	No	Was not discussed by STAC; will continue to function as it does in HuBERT
Participant Folder	Decrease processing time before Participant Folder opens	Yes	-
Participant Search	PAN Search should not automatically open Toggle On-site	Yes	-
Participant Search	Display if Interpreter Needed in Show Details	Yes	-
Scan Documents	Add ability to upload an electronic document	Yes	-

Topic	Suggested Enhancement	In WINNIE	Notes
Toggle On-site	Keep participants toggled on-site until end of day for a check to ensure documentation has occurred	No	The functionality to continue to remove from toggle on-site list when benefits are issued is desired by majority of states

Reference – Complete Listing of Hyperlinks

[Minnesota WIC Clinic Locations Form \(https://redcap.health.state.mn.us/redcap/surveys/?s=ERYKJ34NWD\)](https://redcap.health.state.mn.us/redcap/surveys/?s=ERYKJ34NWD)

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