

# WIC New Staff Training: Phase 2 Documentation

July 25, 2023

**Trainee Name:**

| **WIC Training Activity** | **Competency Assessment** | **Date Completed** | **Trainee Initials** | **Preceptor Initials** |
| --- | --- | --- | --- | --- |
| **Nutrition Assessment & Risk Assignment** | * Passed post-test with 90% accuracy * Completed Risk Code Practice workbook and reviewed answers with preceptor |  |  |  |
| **HuBERT Training Modules and *assigned* HuBERT Practice Exercises** | * Completed all HuBERT modules and assigned practice exercises * Demonstrates ability to navigate specified areas of HuBERT |  |  |  |
| **Nutrition Education** | * Completed and reviewed Nutrition Education Module Discussion Guide and activities with preceptor * Demonstrated ability to provide accurate and appropriate nutrition education (beginning competencies) |  |  |  |
| **Breastfeeding Support & Skill Development** | * As you continue through the NST Guide, build your skills in breastfeeding support, assessment, and education by completing the Breastfeeding Curriculum Level (1-4) appropriate for your role in the WIC clinic. * Indicate level(s) completed: |  |  |  |
| **Food Package and Shopping** | * Reviewed the **Shopping Guide** with preceptor and demonstrates understanding of WIC-allowed foods and shopping procedures * Demonstrates the ability to explain the food package and shopping procedures to a participant |  |  |  |
| **Civil Rights Training** | * Reviewed Civil Rights module and scenarios with preceptor * Completion date recorded on Agency’s Civil Rights log |  |  |  |
| **Additional Trainings** | * Indicate additional trainings completed relevant to your role: |  |  |  |

Minnesota Department of Health - WIC Program, 625 Robert St N, PO BOX 64975, ST PAUL MN 55164-0975; 1-800-657-3942, [health.wic@state.mn.us](mailto:health.wic@state.mn.us), [www.health.state.mn.us](http://www.health.state.mn.us/); to obtain this information in a different format, call: 1-800-657-3942. *This institution is an equal opportunity provider.*