

# M e m o

DATE: July 2017  
TO: New Certified Hearing Instrument Dispensers  
FROM: Minnesota Department of Health, Hearing Instrument Dispenser Certification  
SUBJECT: Continuing Education Requirement

You are required to report 10 hours of continuing education for your Hearing Instrument Dispenser Certification by December 1. These 10 course hours must be for courses attended within the 12-month period of November 1 to October 31 immediately preceding renewal. You must send us a continuing education reporting form by December 1.

Listed below are answers to frequently asked questions about continuing education.

1. What courses qualify for continuing education?
  - a. Non-Audiologist Dispensers
    - i. Directly related to hearing instrument dispensing; and
    - ii. Approved by the International Hearing Society, American Academy of Audiology or the American Speech and Hearing Association.
  
2. How can I obtain information on continuing education courses?
  - a. International Hearing Society (IHS)
    - i. Website – [IHS Information \(www.ihsinfo.org\)](http://www.ihsinfo.org)
    - ii. Phone – (734) 522-7200
  
  - b. Minnesota Hearing Healthcare Providers, Inc
    - i. Website - [MHHP \(https://hub.ihsinfo.org/mnhhp/home\)](https://hub.ihsinfo.org/mnhhp/home)
    - ii. Phone - (507) 421-8157
  
  - c. American Academy of Audiology (AAA)
    - i. Website - [AAA \(www.audiology.org\)](http://www.audiology.org)
    - ii. Phone – (800) 222-2336.
  
  - d. American Speech-Language-Hearing Association (ASHA)
    - i. Website - [ASHA \(www.asha.org\)](http://www.asha.org)
    - ii. Phone
      1. Members (800)498-2071
      2. Non-Members (800) 638-8255

3. Where do I report?
  - a. Your continuing education reporting form may be faxed to 651-201-3839, Attention: Hearing Instrument Dispenser Certification or mailed to the Minnesota Department of Health, Attention: Hearing Instrument Dispenser Certification, P.O. Box 64882, Saint Paul, MN 55164-0882 by December 1.
4. What Information or documents must I provide when I report?
  - a. To report continuing education you must complete the continuing education reporting form and send copies of your certification of completion from the International Hearing Society, American Academy of Audiology or the American Speech-Language-Hearing Association.
5. The law is reprinted below:
  - a. Minnesota Statute 153A.14, Subd. 2i. Continuing education requirement. On forms provided by the Commissioner, each certified dispenser must submit with the application for renewal of certification evidence of completion of ten course hours of continuing education earned within the 12-month period of November 1 to October 31, between the effective and expiration dates of certification. Continuing education courses must be directly related to hearing instrument dispensing and approved by the International Hearing Society, the American Speech-Language-Hearing Association, or the American Academy of Audiology. Evidence of completion of the ten course hours of continuing education must be submitted by December 1 of each year. This requirement does not apply to dispensers certified for less than one year.

If you have any questions about continuing education for hearing instrument dispensers, please call (651) 201-3724.

Minnesota Department of Health  
PO Box 64882  
St. Paul, MN 55164-0882  
651-201-3731  
Health.HID@state.mn.us  
www.health.state.mn.us

*To obtain this information in a different format, call: 651-201-3731. Printed on recycled paper.*