<<Facility Name>>

POLICY TITLE: MATTRESSES

| APPROVED BY:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Effective Date: \_\_\_\_\_\_\_\_ |
| --- | --- |
|  | Revised Date: \_\_\_\_\_\_\_\_ |

**I. POLICY**

It is the policy of <<Facility Name>> that all mattresses utilized within the facility will meet applicable flammability requirements.

**II.** **PURPOSE**

To ensure that residents, staff and visitors at <<Facility Name>> are protected against fires involving mattresses.

**III. RESPONSIBILITY**

 A. Responsibility for development and implementation of this policy rests with the facility safety officer.

 B. Responsibility for ensuring that all mattresses procured for use at <<Facility Name>> meet applicable flammability requirements rests with the facility purchasing director.

 C. Responsibility for ensuring that all mattresses are cared for in accordance with manufacturer’s instructions rests with the facility housekeeping director.

**IV. PROCEDURE**

 A. Only mattresses that meet applicable flammability requirements will be specified for use at <<Facility Name>>.

1. The vendor will be responsible for providing proper care instructions for each mattress by cigarettes as demonstrated by passing the following criteria based on testing purchased as well as written documentation certifying that it is resistant to ignition performed in accordance with DOC 16 *CFR* 1632:

* The mattress had a char length not exceeding 2 inches (51 mm).

2. For mattresses that are to be used in areas of the facility that are not protected by an approved automatic fire sprinkler system, the vendor will also be responsible for providing written documentation certifying that each mattress has limited rates of heat release as demonstrated by passing the following criteria based on testing performed in accordance with ASTM E 1590 or California Technical Bulletin 129:

a. The peak rate of heat release for the mattress did not exceed 100 kW.

b. The total energy released by the mattress during the first 10 minutes of the test did not exceed 25 MJ.

3. Purchasing will mark each piece of documentation to identify the specific location(s) in which the mattresses are present.

4. Purchasing will keep this documentation on file until the mattresses are removed from the facility.

5. Residents will be allowed to bring their own mattresses with them into the facility for their own personal use in their sleeping room. Such mattresses are exempt from the aforementioned testing requirements, but must be in clean and serviceable condition. <<Facility Name>> will ensure that sleeping rooms containing such mattresses are protected by at least a battery-operated single-station smoke alarm.

 C. Staff will be informed of this policy at time of hire.

 D. Residents or their appointed representatives (as appropriate) will be informed of this policy upon admission to the facility.

 E. Laundry and housekeeping personnel will follow manufacturer’s care instructions to ensure that flame retardant treatments are properly maintained.